Mail-in order form

Complete online. Print, sign and mail with payment.

www.OfficeChairsOnSale.com

MAIL TO OFFICE CHAIRS ON SALE
133 Post Oak Drive
Beaver Falls, PA 15010

Phone: 888-514-1212
Fax: 724-546-8252
sales@OfficeChairsOnSale.com

Order date

BILLING

Company

Contact name

Street address

City, state & ZIP

Phone

Email

SHIPPING

☐ Same as billing

Company

Contact name

Street address

City, state & ZIP

Phone

Email

ORDER DETAILS

Item / model	Color / options	Quantity	Unit price ($)	Amount ($)

Amounts update after you leave a quantity or price field.

PAYMENT

☐ Check payable to Office Chairs On Sale

☐ Credit card ☐ Visa ☐ Mastercard ☐ Amex ☐ Discover

Card number

Expiration

3 or 4 digit CID

Name on card

Cardholder signature (sign after printing)

For automatic calculations, use Adobe Acrobat Reader.

Subtotal

Tax ($)

Shipping ($)

GRAND TOTAL

All parts orders are non-returnable.

INTERNAL USE ONLY

Order entered

Ship date